

# Welcome Letter

## 5-week Pre-Professional Program 2026 Summer Intensive

Hello Dancers,

We are very pleased that you are interested in joining us this summer for five weeks of intensive dance training! Please review the following information to become acquainted with our program.

### RESIDENCE HALL STUDENTS

Residence Hall students should carefully review the Residence Hall Rules & Regulations packet. This provides essential information about the Residence Hall accommodation at the Milwaukee School of Engineering.

### ARRIVAL AND DEPARTURE

Transportation from the airport to the residence hall is each individual's responsibility. Taxi, shuttle service, and rideshare (Lyft or Uber) services are available from the airport to the residence hall. Milwaukee's Mitchell International Airport is located south of downtown Milwaukee and less than 10 miles south of MSOE's Campus. Mitchell Airport is neither large nor complicated and is easily navigated by the most novice travelers. The housing staff will assist students in coordinating rides to the airport at the end of the program. Student arrival and departure times at the Residence Hall are as follows:

<b>ARRIVAL and MOVE-IN at MSOE Residence Hall</b>	Saturday, June 27	1:00-4:00pm
<b>DEPARTURE from MSOE Residence Hall</b>	Saturday, August 1	No later than 11:00am

There is no discount given on housing costs for early departure unless the departure is due to illness or injury and the student is withdrawing from the entire program.

### WELCOME MEETING

There will be a mandatory welcome and orientation meeting for ALL students (housing and non-housing) and their parents/guardians on Saturday, June 27 at 5:00pm on the MSOE Campus. Introductions of key personnel, rules and regulations, and an orientation tour will be included in the welcome meeting agenda.

### CLASS SCHEDULES

5-week Summer Intensive Program classes will be held at Milwaukee Ballet's Baumgartner Center for Dance studios at 128 N Jackson St, Milwaukee, WI 53202. Some classes may occasionally be held at our branch studio locations at 8665 N Port Washington Rd, Fox Point, WI 53217 and/or 3815 N Brookfield Road, Suite 201, Brookfield, WI 53045. Any studio location changes will be announced in advance but are subject to change.

The schedule for the first week of classes will be posted online in early June. Schedules for the remaining weeks will be posted online, at Milwaukee Ballet studios, and the Residence Hall. It is the student's responsibility to keep track of their schedule and any changes that may occur.

### BUSES

Chartered school bus service will be provided from the Residence Hall to Milwaukee Ballet's studios. The bus schedule for the first week will be sent with the class schedule in early June. The bus schedule for weeks 2 through 6 will be posted each week prior.

All students residing in the Residence Hall are expected to ride the buses to/from classes each day. Local/non-residence hall students are welcome to ride the buses as space is available; please contact the Housing Manager to inquire and sign up in advance.

## A TYPICAL DAY

Below is a sample schedule for the program. Actual times may vary by 30-60 minutes depending on specific class schedules for each level. The content and basic outline of the schedule is accurate. Each level takes morning classes taught by the same teacher Monday-Friday. The next week a different instructor will teach the series of morning classes.

7:00-7:45am	Breakfast, pack lunch
8:00am	Bus departs for the studio
8:10am	Bus arrives at the studio
8:30-10:00am	Ballet Class
10:00-11:00am	Pointe or Men's class
11:15am-12:15pm	Variations
12:15-12:45pm	Lunch Break
12:45-1:45pm	Style class (varies each week – May include African, Contemporary, Hip Hop, etc.)
2:00-4:15pm	Rehearsals for <i>Emergence</i> (includes one ballet piece and one style piece)
4:30pm	Bus departs for Residence Hall
4:40pm	Bus returns to Residence Hall
5:30-6:30pm	Dinner
7:00pm	Residence Hall activity

## CLASS ATTIRE

Milwaukee Ballet strictly enforces the dress code and will require each student to adhere to the guidelines.

- **Ballet:** Ladies must wear a black leotard with either pink tights, ballet shoes, and pointe shoes or skin-toned tights, ballet shoes, and pointe shoes. Tights and shoes should match. Men wear black tights or unitards, black or white ballet shoes, and white T-shirt. No sweatpants, plastic pants, or T-shirts are allowed in ballet class.
- **Variations:** Ladies may wear a short Chiffon or Georgette wrap or pull-on skirt over required ballet attire.
- **Jazz & Musical Theater:** Black jazz shoes, black jazz pants, black shorts, and a solid-colored leotard in color of choice.
- **Modern & African:** Same as jazz clothing, except with bare feet.
- **Hip Hop:** Same as jazz clothing, except with clean, non-marking sole sneakers. Additional layers may be added for hip hop classes (sweatshirt, flannel, sweatpants, etc.)
- **Flamenco & Character:** same as jazz clothing, except with black character shoes (low heels for ladies) and knee-length black character skirt.
- **Performance:** Ladies must bring a black camisole (spaghetti-strap) leotard. Men should be prepared to wear ballet class attire for the performance. Men must have a pair of black and white ballet shoes.
- **Pointe Shoes:** In the 5-week program, ladies are in pointe shoes approximately 15-20 hours per week. Based on these estimates, calculate the number of pointe shoes needed for the program and then bring one or two extra pair, just in case. Pointe shoes are not easy for students to access in Milwaukee, so please come prepared for the full length of the program or have shoes shipped as needed.

## PERFORMANCE

All fully registered students in the summer program will be cast into a performance piece for *EMERGENCE*, presented on the final day of the program, Friday, July 31. Details regarding the performance times and ticket sales will be shared soon.

## WEEKEND EXCURSIONS

Residence Hall and Non-Residence Hall students are welcome to participate in all weekend excursions planned by Milwaukee Ballet. These excursions have additional costs for admission and bus transportation approximated below. Specific cost and schedule information for the excursions will be available for the students in May. The approximate fees for potentially scheduled trips are:

Atwater Beach: small bus fee only  
Milwaukee County Zoo: \$35  
Milwaukee Art Museum & Discovery World: \$35

Milwaukee Brewers Baseball Game: \$55  
Six Flags Great America: \$90  
Noah's Ark Waterpark: \$90

## CASH & VALUABLES

Valuables should not be brought to the studios or left unattended. Cash and other valuables may be checked in with the Housing Manager upon arrival. To help identify lost items, students' names should be placed on the inside of all shoes and on the tags of tights, leotards, skirts, etc.

Several ATMs are located within walking distance of the Residence Hall, including at two nearby grocery stores. We recommend that students use these machines to access cash during the program. Students have also had success bringing pre-paid debit cards to use for purchases.

## BEHAVIOR

Students are expected to conduct themselves in the highest standards at the residence halls, MSOE Campus, studios, bus shuttle, and throughout the city. Inappropriate actions or language will NOT be tolerated. Students are also expected to attend ALL classes and rehearsals unless illness or injury prevents them from doing so.

Students are expected to focus on their dance training. While fun, social activities are encouraged, any student showing lack of sound judgment may be dismissed from the program without refund.

Violation of Milwaukee Ballet rules, rules of MSOE Residence Life, or any laws of the State of Wisconsin may result in immediate dismissal from the program with no tuition or housing refund.

Behaviors listed below will not be tolerated at any time or in any place and will result in immediate dismissal from the program with no tuition or housing refund:

- Violence or threats of violence towards students, staff, or community members
- Conduct that is injurious or potentially injurious to Milwaukee School of Engineering or Milwaukee Ballet
- Underage drinking or smoking
- Use of illegal substances
- Regardless of age, students may NOT have alcohol in their suites or rooms at any time during the program. Students 21 years of age or older may only consume alcohol off campus and must show reasonable judgment when doing so. Students of legal drinking age may not provide alcohol to underage students and may not attend program excursions nor return to Residence Hall or Milwaukee Ballet studios under the influence of alcohol. All students are expected to remain free from intoxication during the program.
- Theft or causing damage to property
- Sexual behavior, bullying, threats, or any misconduct towards students, staff or community members
- Any other extreme behavior, as determined by the Director

## GENERAL REFUND POLICY

The Milwaukee Ballet Summer Intensive Programs are likely to reach registration capacity. In order to ensure students' commitment to attending and fully participating in these programs, the following refund policy will be adhered to in all withdrawal circumstances, with exception to serious illness and injury only (see Illness or Injury Refund Policy below).

- Deposits (\$500 tuition, \$500 housing) and the \$25 registration fee are non-refundable at any time and for any reason.
- Any amount previously paid toward Summer Intensive tuition and/or housing fees are non-refundable

## ILLNESS OR INJURY REFUND POLICY

The Milwaukee Ballet Summer Intensive Programs involve 6-8 hours of dancing each day. We strongly recommend students arrive to the program ready to work. To prevent injury, we discourage students from taking too much time off before arriving to the program. Once the program begins, if a student feels that he/she cannot attend class, they must notify the School Office before his/her first class of the day begins. Students are expected to observe class if they are injured but still feeling well enough to go out. Physicians and physical therapists from the Froedtert Sports Medicine Center and the Medical College of Wisconsin will be available at Milwaukee Ballet's Baumgartner Center for Dance studios once a week to treat minor injuries. A signup sheet will be posted at the studio. Students who require immediate medical attention will be taken to Froedtert Hospital/Medical College of Wisconsin campus or Columbia St. Mary's Hospital by a member of the Milwaukee Ballet staff. If the student is under 18 years of age, parents will be contacted in advance. If such action is taken, your provided medical insurance will be used.

Students who become too injured or ill to complete the program will be sent home with a partial refund, upon receipt of a doctor's letter within 10 business days of the injury, according to the following schedule:

1. Deposits (\$500 tuition, \$500 housing) and \$25 registration fee are **non-refundable** for any reason.
2. If an injury or illness prevents a student from arriving for the program and is reported by May 30, 2026, 100% of the balance paid, less the deposits and registration fee, will be refunded.
3. If an injury or illness requires a student to leave the program early, or if it is reported after May 30, 2026, the amount of unused fees will be calculated, and the billed party will receive 50% of the unused fees, less the deposit and registration fee.

Please do not hesitate to contact us as listed below if you have any questions. We are pleased to have you join us for the summer, and we are looking forward to getting to know you better!

Sincerely,

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